

1 **[Insert Name of organization]**  
2 **[Insert Address of organization]**  
3 **[Insert Telephone Number of organization]**  
4 **[Insert Fax Number of organization]**

5 SUPERIOR COURT OF THE STATE OF CALIFORNIA  
6 COUNTY OF **[INSERT NAME OF COUNTY]**  
7 JUVENILE DIVISION

9  
10 On Behalf of: )  
11 ) BLANKET ORDER RE: RELEASE OF UN-  
12 **[Insert name of organization],** ) REDACTED POLICE, PROBATION, AND  
13 ) OTHER RELATED REPORTS TO ASSIST  
14 ) **[INSERT NAME OF ORGANIZATION]**  
15 ) RESTORATIVE COMMUNITY  
16 ) CONFERENCING PROGRAM  
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16 The **[insert name of organization]** requests that the Juvenile Court issue a blanket order  
17 for the purpose of obtaining confidential information, where necessary, to implement the  
18 organization's Restorative Community Conferencing Program. **[Insert name of organization]**  
19 will receive referrals from **[insert name of county]** County police departments (including school  
20 police departments), the **[insert name of county]** Probation Department, schools throughout  
21 **[insert name of county]**, and the **[insert name of county]** County District Attorney's Office.

22 Referrals are received for the purpose of bringing the victim of a crime together with  
23 the youth responsible for this crime in a process called Restorative Community Conferencing.  
24 Through this process, the responsible youth takes responsibility for his/her actions and has the  
25 opportunity to make it right by their victim; and the victim has the opportunity to be heard and  
26 have his/her needs met. Studies show that Restorative Justice practices implemented in other  
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1 jurisdictions have been successful in reducing recidivism, increasing community safety and  
2 victim satisfaction, and building stronger communities and healthier families.

3           The Court hereby finds that **[insert name of organization]**'s Restorative Community  
4 Conferencing program promotes the best interests of children, including their safety and  
5 rehabilitation, by having their needs met by appropriate service providers equipped to make  
6 informed decisions about their wellbeing. The Court further finds that the Restorative  
7 Community Conferencing program will promote greater victim satisfaction and finds the need of  
8 **[insert name of organization]** to have access to relevant information about minors who are  
9 subjects of a probate guardianship, under juvenile court jurisdiction, and/or subjects of police-  
10 related investigations, outweighs the need for confidentiality.

11           It is noted that, given the foregoing, allowing **[insert name of organization]** access to  
12 otherwise confidential information is consistent with Welfare and Institutions Codes §827,  
13 §827.9, §828, and §830.1, California Rules of Court Rule 5.552 (f), and other provisions related  
14 to the confidentiality of a minor's police reports and records.

15           Good cause therefore exists for the following orders that shall apply to any child who is  
16 subject to probate guardianship, or juvenile dependency or delinquency proceedings, and police-  
17 related investigations. **IT IS HEREBY ORDERED** that:

- 18           1. All **[insert name of county]** County police departments and the **[insert name of county]**  
19 County Probation Department are authorized and directed to release any and all police  
20 records and probation reports of a minor who is the subject of a **[insert name of county]**  
21 County criminal investigation or arrest, or is the subject of probate guardianship, juvenile  
22 dependency proceedings, or probation to **[insert name of organization]** for the sole  
23 purpose of facilitating restorative processes for that minor.  
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1 2. Access to these records includes all relevant information to the incident for which the  
2 case has been referred to Restorative Community Conferencing, such as the minor's and  
3 victim's contact information, for the sole purpose of setting up the Conference between  
4 all necessary parties and stakeholders.  
5

6 3. **[Insert name of organization]**'s facilitators may receive photocopies or electronic  
7 copies of unredacted police, probation, and other related reports and records. The records  
8 obtained may only be used for Restorative Community Conferencing and not for any  
9 other purpose. Records received pursuant to this Standing Order shall remain  
10 confidential and shall not be duplicated, attached as a file to any other document or  
11 disclosed to third parties, other than those that are provided to the Court as part of a  
12 probate guardianship, juvenile delinquency, or juvenile dependency matter. Such records  
13 shall not be disseminated by **[insert name of organization]** or other receiving agencies  
14 to any persons or agencies other than those authorized to receive documents pursuant to  
15 this order, and shall be destroyed by the organization/agency at the completion of the  
16 Restorative Community Conferencing process or within three (3) years of receipt of the  
17 records, whichever comes sooner.  
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19  
20 4. In the event of a dispute arising over the provision of documents set forth in the foregoing  
21 paragraphs, the parties shall promptly meet and confer to resolve differences regarding  
22 the appropriateness of producing the withheld documents. Documents or information  
23 that remain in dispute after the meeting shall be submitted to the Presiding Judge of the  
24 Juvenile Court or her/his judicial designee who has jurisdiction over the matter, to  
25 determine whether documents in dispute should be produced.  
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1 5. For the purpose of determining the rate of recidivism, access to information on offenses  
2 which are committed within three calendar years from the time of completion of the  
3 RCC, and which result in an arrest, is permitted. However, such information shall not be  
4 specifically linked to the identities of the minors involved.  
5

6  
7 **IT IS FURTHER ORDERED** that a copy of this Standing Order shall be furnished by  
8 **[Insert name of organization]** to all referral sources as listed above.  
9

10 This order shall remain in effect until or unless it is revoked or otherwise amended on the  
11 motion of the Presiding Judge of the Juvenile Court or at the request of any interested parties.  
12

13 **DATED: [insert date]**  
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15 \_\_\_\_\_  
16 **[Insert name of Presiding Judge]**  
17 Presiding Judge of the Juvenile Court  
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