



AIM Resolution Center

Circle Up Referral for Chronic Attendance Infractions

Attendance is the most fundamental building block for success in high school. Please complete the form in its entirety to help support students.

Student Name: _____

Student Grade Level: _____ **DOB:** _____

Teacher Name: _____ **Date:** _____

Student Attendance History					
Dates of Unexcused Absences:			Dates of Unexcused Tardies:		
Prior Interventions		<i>List specific interventions that you have done and include the date for each one.</i>			
Student Conference					
Parent Contact					
Other (Please Specify)					
Student Skills					
<i>Rate the student's skill level in order to help provide adequate support to the individual.</i>					
	Exceptional	Exceeds Expectations	Meets Expectations	Marginal	Needs Work
Active Listening — Giving full attention to others without interrupting.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Service Orientation — Actively looking for ways to help others.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reading — Comprehends information effectively.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing — Communicating effectively in writing as appropriate for the intended recipients.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Classroom/Hall Etiquette — Taking time to respond appropriately.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Teacher Initials _____