**Who is eligible**

- be a Vermont resident and have lived in the state of Vermont for one year prior to the start of your class;
- be a U.S. citizen or eligible non-citizen;
- be enrolled in a non-degree or non-matriculated program (if you are unsure, please check with your school);
- have financial need as determined by the VSAC Grant Program;
- not have already received six terms of the Vermont Non-Degree Grant;
- not be receiving a Vermont Incentive Grant (for full-time study) or a Vermont Part-Time Grant for the same semester, or for two semesters during the 2012-2013 academic year;
- have a high school diploma or G.E.D. If you do not have either of these, you must not have been enrolled as a high school student within the past three months;
- not have previously received a Vermont Non-Degree Grant for the same course for which you are now applying;
- not be in default on an education loan;
- and not be enrolled in a correspondence, self-improvement, recreational, peer review, or testing preparatory course.

**How to apply**

The application for the Vermont Non-Degree Grant is available online. Follow these easy steps:

1. Register for a myVSAC account. *(If you already have a myVSAC account, log in and go to step 2.)*
   - Go to [www.vsac.org](http://www.vsac.org).
   - Click on “myVSAC/Account Access” in the upper right corner of the home page.
   - Click on “Register Now” and follow the instructions to create your myVSAC account.

2. Click on “Submit a Vermont grant application” on the left side of the screen. If you do not see this link, skip to step 3 below.
   - Select the link 2012-2013 Vermont Non-Degree Grant Application. Be very careful to select the correct application!
   - Read all pages; then complete and submit the application.

3. Follow this step only if you skipped step 2.
   - Click on “Work with Grants” on the left side of the screen.
   - Under “My Applications” on the left side of the screen, click on “Submit Application.”
   - Select the link 2012-2013 Vermont Non-Degree Grant Application. Be very careful to select the correct application!
   - Read all pages; then complete and submit the application.

If you would prefer not to use the online Vermont Non-Degree Grant application, call VSAC at 800-642-3177 to request a paper application.
Additional Information

- Applications are considered on a first-come, first-served basis as long as funding is available.

- You will be notified of your eligibility approximately 2–3 weeks after your application is complete.

- Please note: If you are applying to a school that has not been approved by VSAC, the processing of your application may take significantly longer.

- If you are eligible, the amount of your Vermont Non-Degree Grant will be calculated based on your financial need and the cost of the course, up to a maximum award that is determined each year.

- Because of limited funds, you will be considered for only two courses per enrollment term, up to two enrollment terms per year.

- After your course has started, VSAC will contact your school to complete the online enrollment verification process. Once your enrollment has been verified, the non-degree grant will be disbursed directly to your school.

Vermont Non-Degree Grant Application for the Academic Year 2012–2013

The Vermont Non-Degree Grant is intended to help Vermonters enhance job skills and improve employability, and to provide non-traditional students with an introduction to a postsecondary educational program.

Refer to this brochure if:

- you plan to enroll in a non-degree course or a non-matriculated program that starts between July 1, 2012, and June 30, 2013.

- you need financial assistance to help pay for the cost of the course/program.

- you would like more information about the eligibility requirements or about the application process for the Vermont Non-Degree Grant.

Vermont Student Assistance Corporation
10 East Allen Street
PO Box 2911
Winooski, VT 05404
Toll-free 800-642-3177
Burlington area 655-9602

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Online: www.vsac.org