## International Institute for Restorative Practices FORM FOR REPORTING INFORMATION Regarding CRIMINAL OFFENSES

All colleges are required to report statistics about the incidence of crime on their campuses. The information provided below will be used for that purpose.

If you *witness a crime*, please call 911 immediately.

If you <u>are made aware of a crime after the fact</u>, please call the Vice President for Administration at 215-345-9585 or the Graduate School Office at 610-807-9221 immediately. You will be asked to complete the form below and return it to the Vice President's office.

Reporting Person	Position	
Not the VICTIM		
Date Incident Occurred		
Names of any known		
victims		
Type of Incident		
Brief Description of		
Incident		

Location of incident:\_\_\_

Did the incident occur on IIRP property?	( ) YES	( ) NO
Did the incident occur in the building?	( ) YES	( ) NO
Did the incident occur on the street?	( ) YES	( ) NO
Did the incident occur at an IIRP sponsored event?	( ) YES	( ) NO

If you have any information regarding the number of perpetrators, please write that number here \_\_\_\_\_.

Do you have any idea about the identities of the perpetrators? ( ) YES	(	) NO
Please provide any possible leads on the perpetrators in the space below:		

Are you aware of similar incidents involving the IIRP campus or any IIRP student or employee?
( ) YES ( ) NO
If yes, how were they similar?
Were they previously reported? ( ) YES ( ) NO
If yes, to whom were they reported

## PLEASE RETURN THIS FORM TO THE OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATION IN A SEALED ENVELOPE MARKED <u>CONFIDENTIAL</u> AS SOON AS POSSIBLE: In person at 531 Main Street, Bethlehem or via mail to P.O. Box 229 Bethlehem, PA 18016